

**Water Pollution Control Authority**  
**Regular Meeting Minutes**  
**Tuesday, February 6, 2007**

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**I. Call to Order:**

Chairman Jim Botellio called the meeting to order at 7:30 p.m. Members present were: Jim Botellio, George VanTasel, Dan Fraro, Jim Faust and Charles Colby (7:45). Also present were: Town Sanitarian Steve Jacobs and Mike Mocko from Ward Engineering.

**II. Approval of Minutes:**

George VanTasel made a motion to approve the January 2, 2007 minutes, as written. This motion was seconded by Jim Faust and unanimously approved by the Authority.

**III. Somersville WPCF – Expansion Update:**

Mike Mocko reported that he increased the UV equipment for the sewer plant expansion, which seemed to satisfy the DEP. In fact, they said we might be a little over-designed. The next step is to put the bid packages together. We have an approved set of plans that we will make sure are up-to-date. First step would be an in-house review of the various pieces of equipment and the contract document. We should have the Town Attorney take a quick look to be sure he is satisfied with the contract format. Then, put a bid out, review the bids and review the contractor qualifications. Mike feels that this project will attract a large bidding market. Check each contractor's prior projects to see if he has done this type of work before and make sure they have adequate bonding in place as well as insurance coverage. Mike feels that we can go to bid within the next month. We should go to bid by March 15, 2007 and the contractor should submit his qualifications along with his bid by March 29, 2007. Final bid is on April 17, 2007. George VanTasel asked if a price on the pump station has been received and was told that this would be part of the bid process.

**IV. Goodwin Drive – Sewer Main Extension:**

Steve Jacobs said he had a bid opening with fourteen bids. Lowest bid was \$86,895 followed by \$89,777, \$98,097 and \$112,509. The bids include road restoration. Steve Jacobs will interview the three lowest bids and check out their qualifications and references. He feels he can come back with a recommendation at the next WPCA meeting. Steve Jacobs said we also need to schedule a public hearing for official expansion of the service area. All the people in the neighborhood should be invited. Town Attorney Carl Landolina should be asked to close on the two easements.

Charles Colby made a motion to have the Town Attorney, Carl Landolina, close on the two easements required for the sewer main extension; seconded by George VanTasel and unanimously approved by the Authority.

Charles Colby made a motion to schedule a public hearing for 7:00 p.m. on May 6, 2007 in the Town Hall Conference Room; seconded by Jim Faust and unanimously approved by the Authority.

It was suggested that Steve Jacobs ask for a breakdown of labor and materials to justify the cost of the

project.

There was a brief discussion as to whether the chosen contractor would also do the individual hookups to the homes.

V. Sewer/Water Billing Update

The water billing went out on time. The amount billed out is down to about \$14,000 with only forty-eight accounts left. The remaining balance is about \$46,000. There are (23) delinquent accounts on the sewer but we are still in good shape.

VI. WPCA 2007-08 Budget:

Steve Jacobs presented the WPCA budget revenues and the budget draft for 2007-08. Members of the Authority reviewed the line items with Steve. Charles Colby made a motion to approve the WPCA 2007-08 budget, as presented. This motion was seconded by Dan Fraro and unanimously approved by the Authority.

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Steve Jacobs said that a CIP budget item would be for a new map copier. He has scheduled a demonstration of a new digital map copier. We bought the last two toners available for the current map copier and Steve estimates these will last less than a year, and there is no more toner being made for this copier. Steve said a new map copier similar to what we now have would cost about \$8,000. The Ricoh digital map copier will cost about \$14,000 and can be used in conjunction with the GIS system.

VII. Correspondence/Audience Participation:

Steve Jacobs received two new reports from Fuss & O'Neill on the Osborn PCE mitigation. HRC treatment has caused almost a complete breakdown of the PCE. They are recommending no more remedial action but they will continue with the quarterly monitoring.

Steve received a request from the new owner of 87 Main Street to waive the delinquency costs and the lien fee, as they did not receive a water bill. The bill was sent to the previous owner. After a discussion, Charles Colby made a motion to waive the interest charged due to our clerical error but not the lien fee because the filing has already

occurred. However, he has to pay his bill by the end of the month. This motion was seconded by Dan Fraro and unanimously approved by the Authority.

The new pump was installed at the Sewer Plant. The final inspection reports for Somers Village have been received, approving the sewer system. Received the quarterly report from the DOC on mitigation – everything is about the same. Almost seven million dollars has been spent.

VIII. Bills:

Quill Office Supplies	\$57.99
Ellington Printery (lagoon slips)	\$145.38
Ward Engineering	\$1,127.50
Ward Eng – inspection of sewer lines	\$1,695.00

This leaves \$200 in the escrow account to be returned to Gingras. Three houses have been sold in Somers Village and twelve have been built.

A motion was made by Charles Colby to pay the bills; seconded by Jim Faust and unanimously approved by the Authority.

IX. Adjournment:

Motion to adjourn made by Charles Colby; seconded by George VanTasel and unanimously approved by the Authority. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Dan Fraro, Secretary

Connie Careno, Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING